

<b>Center Name:</b> Precious Moments		<b>Address:</b> 7522 2nd St. NW Albuquerque, NM 87107			<b>Phone:</b> (505)344-1686		
<b>License Number:</b> 91733	<b>Issue Date:</b> 03/1/2017	<b>Expiration Date:</b> 12/7/2017	<b>Type:</b> 3 Star FOCUS Child Care Center		<b>Status:</b> Licensed		
<b>Capacity</b>					<b>Census</b>		
Over Age 2:	133	Under Age 2:	27	Night Care:	0	Playground:	40
		Over 2:	56	Under 2:	14		
<b>Days and Hours of Operation</b>							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	06:30 AM	06:30	06:30 AM	06:30 AM	06:30 AM	Closed	Closed
Closing Times:	06:00 PM	06:00 PM	06:00 PM	06:00 PM	06:00 PM		
<b># of Classrooms:</b> 7	<b>Purpose:</b> Annual		<b>Date:</b> 10/11/2017		<b>Time:</b> 10:10 AM		
<b>Comments</b> Fire inspection expires on 12/16/17.							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

**Licensure**

<b>8.16.2.11 A TYPES OF LICENSES</b>	Not Inspected
<b>8.16.2.11 B RENEWAL OF LICENSE</b>	Not Inspected
<b>8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE</b>	Not Inspected
<b>8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS</b>	Not Inspected
<b>8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES</b>	Compliance
<b>8.16.2.18 D COMPLAINTS</b>	Not Inspected
<b>8.16.2.21 A LICENSING REQUIREMENTS</b>	Compliance
<b>8.16.2.21 B CAPACITY OF CENTERS</b> <u><b>Deficiencies</b></u> The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors. Classroom capacity was not posted in the mobile infant room, infant room and 4's room. <b>Regulation:</b> 8.16.2.21B(3)(c)  <u><b>Corrective Action Plan</b></u> The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors. <b>Date to be Completed:</b> 11/11/2017	Non-compliance

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<b>Licensure</b>		
<p><b><u>Deficiencies</u></b> The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors. Classroom group size posted exceeded the classroom capacity (Pre-K, and 3's room)</p> <p><b>Regulation:</b> 8.16.2.21B(3)(c)</p> <p><b><u>Corrective Action Plan</u></b> The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.</p> <p><b>Date to be Completed:</b> 11/11/2017</p>		
<b>8.16.2.21 C INCIDENT REPORTING REQUIREMENTS</b>		Not Inspected
<b>Administrative Requirements</b>		
<b>8.16.2.22 A ADMINISTRATION RECORDS</b>		Non-compliance
<p><b><u>Deficiencies</u></b> The center failed to display in a prominent place that is readily visible to parents, staff and visitors the current list of notifiable diseases and communicable diseases published by the office of epidemiology of the New Mexico department of health.</p> <p><b>Regulation:</b> 8.16.2.22A</p> <p><b><u>Corrective Action Plan</u></b> The center will post the missing item. Left provider most recent notifiable diseases list.</p> <p><b>Date to be Completed:</b> 11/11/2017</p>		
<b>8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT</b>		Not Inspected
<b>8.16.2.22 C POLICY AND PROCEDURES</b>		Compliance
<b>8.16.2.22 D FAMILY HANDBOOK</b>		Not Inspected
<b>8.16.2.22 E CHILDREN'S RECORDS</b>		Non-compliance
<p><b><u>Deficiencies</u></b> Of the 20 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.</p> <p><b>Regulation:</b> 8.16.2.22E(1)(e)</p> <p><b><u>Corrective Action Plan</u></b> Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.</p> <p><b>Date to be Completed:</b> 11/11/2017</p>		

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**Administrative Requirements**

**Deficiencies**

Of the 20 children's records reviewed, 1 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

**Regulation:** 8.16.2.22E(2)(b)

**Corrective Action Plan**

Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.

**Date to be Completed:** 11/11/2017

**Deficiencies**

Of the 20 children's records reviewed, 7 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

**Regulation:** 8.16.2.22E(2)(c)

**Corrective Action Plan**

Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file.

**Date to be Completed:** 11/11/2017

**8.16.2.22 F PERSONNEL RECORDS**

Non-compliance

**Deficiencies**

From the review of staff records, it was determined that 1 out of 18 staff records does/do not include the staff's position. See Staff Records 8.16.2.22 form for staff with this missing information. Corrected on site.

**Regulation:** 8.16.2.22F(1)(b)

**Corrective Action Plan**

The center will add the position to the record. Corrected on site.

**Date to be Completed:** 10/11/2017

**Deficiencies**

From the review of staff records, it was determined that 1 out of 18 staff records do/does not include the staff's current and past duties and responsibilities. See Staff Records 8.16.2.22 form for staff with this missing information. Corrected on site.

**Regulation:** 8.16.2.22F(1)(c)

**Corrective Action Plan**

The center will add staff's current and past duties and responsibilities to the record. Corrected on site.

**Date to be Completed:** 10/11/2017

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<b>Administrative Requirements</b>		
<p><b><u>Deficiencies</u></b> From the review of staff records, it was determined that 2 out of 18 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan. <b>Regulation:</b> 8.16.2.22F(1)(n)</p> <p><b><u>Corrective Action Plan</u></b> The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file. <b>Date to be Completed:</b> 11/11/2017</p>		
<b>8.16.2.22 G PERSONNEL HANDBOOK</b>		Not Inspected
<b>Personnel &amp; Staffing</b>		
<b>8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS</b>		Compliance
<b>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</b>		Compliance
<p><b>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</b></p> <p><b><u>Deficiencies</u></b> The center failed to post the capacity for each activity/interest area. 5 out of 7 classrooms failed to post the capacity for each activity/interest area. <b>Regulation:</b> 8.16.2.23 C (2)(b)</p> <p><b><u>Corrective Action Plan</u></b> Each activity/interest area will have a posted capacity, which may vary according to the activity and size of the space, and will not exceed the group size requirement as specified in Paragraph (1) of Subsection C of 8.16.2.23 NMAC <b>Date to be Completed:</b> 11/11/2017</p>		Non-compliance
<b>Services &amp; Care of Children</b>		
<b>8.16.2.24 A GUIDANCE</b>		Compliance
<p><b>8.16.2.24 B NAPS OR REST PERIOD</b></p> <p><b><u>Deficiencies</u></b> A child with a disability or medical condition that requires an unusual sleeping arrangement does not have written authorization from the parent or physician justifying the sleeping arrangement. Corrected on site. <b>Regulation:</b> 8.16.2.24B(7)</p> <p><b><u>Corrective Action Plan</u></b> The parent will be notified that written authorization is required. Corrected on site. <b>Date to be Completed:</b> 10/11/2017</p>		Non-compliance
<b>8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>		Compliance
<b>8.16.2.24 D DIAPERING AND TOILETING</b>		Compliance
<b>8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS</b>		Compliance
<b>8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE</b>		N/A
<b>8.16.2.24 G PHYSICAL ENVIRONMENT</b>		Compliance
<b>8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT</b>		Compliance
<b>8.16.2.24 I EQUIPMENT AND PROGRAM</b>		Compliance

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<b>Services &amp; Care of Children</b>		
<b>8.16.2.24 J OUTDOOR PLAY AREAS</b>	Compliance	
<b>8.16.2.24 K SWIMMING, WADING AND WATER</b>	Not Inspected	
<b>8.16.2.24 L FIELD TRIPS</b>	Compliance	
<b>Food Service</b>		
<b>8.16.2.25 B MEALS AND SNACKS</b>	Compliance	
<b>8.16.2.25 C MENUS</b>	Compliance	
<b>8.16.2.25 D KITCHENS</b>	Compliance	
<b>8.16.2.25 E MEAL TIMES</b>	Compliance	
<b>Health &amp; Safety Requirements</b>		
<b>8.16.2.26 A HYGIENE</b>	Compliance	
<b>8.16.2.26 B FIRST AID REQUIREMENTS</b> <u><b>Deficiencies</b></u> The center's first aid kit does not contain Soap. <b>Regulation:</b> 8.16.2.26B(2)  <u><b>Corrective Action Plan</b></u> Missing items will be added to the first-aid kit; staff will be reminded to replace any item used. <b>Date to be Completed:</b> 11/11/2017  <u><b>Deficiencies</b></u> The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR). <b>Regulation:</b> 8.16.2.26B(1)  <u><b>Corrective Action Plan</b></u> All educators must be certified in first aid and cardiopulmonary resuscitation (CPR). <b>Date to be Completed:</b> 11/11/2017	Non-compliance	
<b>8.16.2.26 C MEDICATION</b> <u><b>Deficiencies</b></u> The center does not have written instructions from the parent or guardian for a non-prescription medication that is being given. Motrin no authorization. <b>Regulation:</b> 8.16.2.26C(2)  <u><b>Corrective Action Plan</b></u> Staff responsible for receiving medication will ensure parents provide complete written instructions. <b>Date to be Completed:</b> 11/11/2017  <u><b>Deficiencies</b></u> Medication was observed in the center that does not have a label with the child's name and the date the medication was brought to the center. (Pain reliever, Orajel and Ibuprofen) <b>Regulation:</b> 8.16.2.26C(3)  <u><b>Corrective Action Plan</b></u> Medication will be labeled and dated as required. <b>Date to be Completed:</b> 11/11/2017	Non-compliance	

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**Health & Safety Requirements**

**Deficiencies**

When medication is no longer needed, it is not returned to the parents or guardians or destroyed but it remains in the center. Medication (Zarabees cough Syrup, Ibuprofen and allergy medicine) on site and child is dis-enrolled.

**Regulation:** 8.16.2.26C(5)

**Corrective Action Plan**

Medication no longer needed or expired will be returned to the parents or guardians or destroyed.

**Date to be Completed:** 11/11/2017

<b>8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS</b>	Compliance
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<p><b>8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS</b></p> <p><b><u>Deficiencies</u></b></p> <p>A vehicle used for transporting children is not equipped with a first-aid kit. The first aid kits are missing scissors, thermometers and soap in vans PHJ and PHN.</p> <p><b>Regulation:</b> 8.16.2.28A</p> <p><b><u>Corrective Action Plan</u></b></p> <p>The vehicle will be equipped with required items.</p> <p><b>Date to be Completed:</b> 11/11/2017</p>	Non-compliance
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**Buildings, Grounds & Safety**

<p><b>8.16.2.29 A HOUSEKEEPING</b></p> <p><b><u>Deficiencies</u></b></p> <p>The Premises are not in good repair as evidenced by the toilet lid is cracked in the 3s room.</p> <p><b>Regulation:</b> 8.16.2.29A(1)</p> <p><b><u>Corrective Action Plan</u></b></p> <p>Repairs will be completed and a system for routine inspection of the center and premises will be established.</p> <p><b>Date to be Completed:</b> 11/11/2017</p> <p><b><u>Deficiencies</u></b></p> <p>The premises in the 4's room are not safe in that the radio cord needs to be secured.</p> <p><b>Regulation:</b> 8.16.2.29A(1)</p> <p><b><u>Corrective Action Plan</u></b></p> <p>The safety violation will be corrected and a system for routine safety inspection developed.</p> <p><b>Date to be Completed:</b> 11/11/2017</p> <p><b><u>Deficiencies</u></b></p> <p>The ceiling tiles in the 2's room, 3's room, school age room are not clean as evidenced by stains in the tiles.</p> <p><b>Regulation:</b> 8.16.2.29A(1)</p> <p><b><u>Corrective Action Plan</u></b></p> <p>Cleaning will be completed and a schedule for routine cleaning will be established.</p> <p><b>Date to be Completed:</b> 11/11/2017</p>	Non-compliance
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<b>Buildings, Grounds &amp; Safety</b>		
<p><b><u>Deficiencies</u></b> The Premises are not in good repair as evidenced by peeling pain by the restroom in the Pre-k room. <b>Regulation:</b> 8.16.2.29A(1)</p> <p><b><u>Corrective Action Plan</u></b> Repairs will be completed and a system for routine inspection of the center and premises will be established. <b>Date to be Completed:</b> 11/11/2017</p>		
<b>8.16.2.29 B PEST CONTROL</b>	Compliance	
<b>8.16.2.29 C MECHANICAL SYSTEMS</b>	Compliance	
<b>8.16.2.29 D WATER AND WASTE</b>	Compliance	
<b>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b>	Compliance	
<b>8.16.2.29 F EXITS AND WINDOWS</b>	Compliance	
<b>8.16.2.29 G TOILET AND BATHING FACILITIES</b>	Compliance	
<p><b>8.16.2.29 H SAFETY COMPLIANCE</b></p> <p><b><u>Deficiencies</u></b> The center failed to conduct a fire drill for the month(s) of September. <b>Regulation:</b> 8.16.2.29H(2)</p> <p><b><u>Corrective Action Plan</u></b> A monthly fire drill will be held and recorded. <b>Date to be Completed:</b> 11/11/2017</p>	Non-compliance	
<b>8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES</b>	Compliance	
<b>8.16.2.29 J PETS</b>	N/A	

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

Kia Kennedy 2.34

10/11/2017

Michelle Chavez

10/11/2017

Surveyor:Kia Kennedy

Date

Facility Rep:Michelle Chavez

Date